

PSY 4842E-530
Honours Thesis in Psychology
School of Behavioural and Social Sciences

General Information

Course #: Psy 4842E

Section #: 530

Term: Fall-Winter

Year: 2019-2020

Course Day and Time: Tuesdays 8:30AM – 10:30AM as scheduled below

Course Location: Ursuline Hall 252

Instructor Information

Name: Dr. Jennifer Sutton

E-mail: jennifer.sutton@uwo.ca

Telephone number for office appointments: 519-432-8353 x28120, but please email if possible

Office hours for students: TBA, updates on Owl

Office location: 327 Ursuline Hall

Course Description

Independent research under the direction of a faculty member.

Antirequisite(s): [Psychology 4850E](#).

Prerequisite(s): [Psychology 3800F/G](#) and registration in 4th year of Honours Specialization in Psychology module at Brescia University College.

Required Course Materials

American Psychological Association (2009). *Publication manual of the American Psychological Association (6th edition)*. Washington, DC: Author.

Available in the UWO bookstore, Indigo, amazon.ca, etc.

Learning Outcomes

By the end of this course, students should be able to:

- Synthesize the background literature for a topic in psychology and create a logical narrative demonstrating a clear gap in current knowledge
- Design and implement a research study in psychology
- Plan and conduct data analyses appropriate to a study's design and hypotheses
- Present research background and findings in written and oral form appropriate to the field of psychology, including via oral presentations of various lengths, in a research poster, and in a formal written thesis document.

Brescia Competencies

The honours thesis also contributes to the Brescia Competencies of:

- *Communication*: You will be developing a compelling argument and synthesizing background research. You will articulate your ideas and findings with skillful use of scientific language.
- *Critical Thinking*: You will identify key concepts and findings and evaluate the logical strength of existing interpretations. You will consider how your data relate to existing findings.
- *Inquiry and Analysis*: You will develop an original research study that incorporates appropriate concepts and methods. You will gather data and develop a logical conclusion and consider wider implications of your findings.
- *Problem Solving*: You will create an original argument that your study is an important component in addressing a specific gap in knowledge within the psychological research literature.

Teaching Methodology and Expectations of Students

We will meet a few times per term, as outlined below. On the Owl website, you will find this syllabus, slides from class meetings, ethics approval forms, and other course-related materials and links.

Please note that the primary form of contact for thesis students as a group outside course meetings will be announcements on Owl also delivered as email. You must, therefore, make sure that your UWO email account is functioning. Not receiving an announcement because your email account is over quota, the message did not forward from your UWO account to a different email address, or because you did not check your email in a timely fashion will not be accepted as an excuse for missing a deadline or failure to complete a course responsibility.

You are responsible for checking Owl and your UWO email on a regular basis for information, including dates and times of class meetings, deadlines, format requirements for written and oral work, presentation schedules for the poster session, marks for various assignments, and other course and thesis information.

Copyright and Intellectual Property

PowerPoint lecture slides and notes, lists of readings, in-class activities, assignment guidelines, and other components of the course materials are typically the intellectual property of the instructor. Unauthorized reproduction through audio-recording, video-recording, photographing, sharing on social media, or posting on course-sharing websites

is an infringement of copyright and is prohibited. Such action may be considered a Code of Conduct violation and lead to sanctions.

Evaluation

Evaluation Breakdown:

Component	Weight	Date/ Deadline	Learning Outcome	Brescia Competencies
Ethics protocol	5%	OCT 8	Design, plan, and communicate an original research study in psychology	Communication, Inquiry & Analysis, Critical Thinking, Problem Solving
Thesis introduction	15%	NOV 19	Synthesize background literature and communicate rationale for study	Problem solving, Critical Thinking, Communication
Research Proposal Poster and Data Blitz Talk	15%	Dec Exams TBA	Communicate study details in various formats	Communication
Results Section	optional	MARCH 3	Conduct statistical analyses and communicate results	Communication, Inquiry & Analysis
Thesis	50%	APRIL 1	Communicate entire project in a manner appropriate for Psychology	Critical Thinking, Problem Solving, Communication, Inquiry & Analysis
Thesis Conference Presentation	15%	April exam period, TBA	Communicate project in an oral format appropriate for Psychology	Communication

COMPONENTS OF THE 4842E COURSE MARK

1. Ethics Protocol

The Ethics Protocol will be reviewed and graded by your advisor and the Coordinator of the Department of Psychology. If there are concerns about ethics approval of the project, the Ethics Protocol will be forwarded for review by the full SRERP. *Please note that protocols can be handed in before the due date, and they will be reviewed as soon as possible in order to expedite thesis progress.*

The Ethics Protocol consists of your research question, hypothesis(es), and a brief description of the procedural aspects of your proposed thesis study, followed by a copy of all materials to be used in the study. The ethics proposal is not a full literature review - that comes later in the Introduction section. The format and type of material required in this protocol will be discussed in class. All students are required to hand in an Ethics Protocol even if the project has been approved by other ethics review boards. The Ethics Protocol **must** be approved prior to any data collection. It is a serious offense to involve participants in research that has not received ethics approval. The completed ethics protocol is worth 5% of your final grade in the course.

In addition, note the following from the Brescia SRERP guidelines (2006):

Instructors are responsible for ensuring that students planning to conduct research on human subjects are well informed about ethical guidelines for conducting such research. **All students must complete the online tutorial on ethics of the Tri-Council (found at: <http://pre.ethics.gc.ca/english/tutorial/>).** **Students must submit to the instructor the tutorial certificate that they can print out at the end of their online session.** Note: the tutorial need only be taken once. If taking the tutorial is a requirement for several courses, the student will then submit copies of their certificate to the different course instructors.

A copy of your tutorial certificate must be submitted before ethics for your study can be approved.

Some studies may require a more complicated process for ethical approval, especially if they involve any form of deception or the use of special populations (e.g., children). If a more complicated ethical review is required, expect it to take longer to receive ethics approval.

With respect to **deception**, the guidelines used by the UWO Research Ethics Board for Non-medical research involving human subjects (NMREB: 2002, page 3) state that,

Under most circumstances, the NMREB will follow the principle that no deception should be involved in research. Therefore, if the research involves the practice of deception where participants are purposely misled as part of the research project, it must be justified as important and as the only alternative. Further there should be no foreseeable risk of harm or potential for the perception of harm or embarrassment by the subject and there must be a full explanation and “debriefing” soon after completion of the experiment.

Thus, you should carefully note that any proposed study involving deception may result in a more complicated and time-consuming ethical approval procedure.

2. Preliminary Written Thesis Introduction

The preliminary Introduction will be graded by the thesis course coordinator (Dr. Sutton). This paper is worth 15% of your final grade in the course. We will review the type of material that should be included in the Introduction, and its organization, in class.

3. Research Proposal Poster Session

Students will present their research proposal in poster form. The Research Proposal Poster will include sections on the Introduction, Methods, Statistical Analyses to be used and Expected Results. Details regarding poster preparation will be given in class. The location of the poster session will be finalized during the fall term. Posters will be graded by your thesis advisor and a second reader (another professor assigned by Dr. Sutton), with their averaged marks contributing 15% to the final grade in the course. The poster session will give each student an opportunity to talk to and gain feedback from others regarding her project, and also to meet her second reader, prior to handing in the final written thesis.

The Research Proposal Session is open to everyone at Brescia. This session will be announced in psychology classes and through various communication tools at Brescia. It is also open to other Brescia faculty, and you are welcome to invite friends and family to view your poster.

4. Results Section [optional]

In early March, you will have the option to turn in a preliminary Results section in order to obtain feedback to help you improve this section for your final thesis. This is completely optional and does not count toward your grade in the course.

5. Written Thesis

The final version of the thesis is to be uploaded on the last day of classes (April 9) by 4pm. There will be a class meeting to review the format and type of material to be included in the final thesis document earlier in the term. Include in your Appendices only necessary materials. Figures and tables should be inserted in the body of the thesis, paginated in sequence, following the page where they are first mentioned. Consult *the Publication Manual of the American Psychological Association* for details of references and headings, as well as for writing style

Students **must** follow relevant sections in *Publication Manual of the American Psychological Association* (2009; 6th Ed.) when preparing all course work, including the preliminary introduction, the Ethics Protocol and the final written thesis.

Your final thesis will be evaluated and marked by your advisor and second reader. Your advisor and second reader will each assign a mark out of 20 for your thesis, and your advisor will assign an additional mark out of 10 that will reflect your initiative, effort and conscientiousness in working on and completing your thesis over the course of the year. These marks will be summed to give the mark out of 50 that the thesis contributes to your grade in the course.

Late penalties will be applied, see the section outlining penalties below.

6. Thesis Conference

A Thesis Conference will be held during the final examination period as scheduled by the Registrar's Office. The Thesis Conference will be conducted in a manner similar to a real scientific conference. Students will present a short talk (10 - 12 minutes) summarizing their

thesis project followed by an opportunity for questions and discussion (3 - 5 minutes). All thesis students are expected to attend and participate in the entire Thesis Conference. The Thesis Conference is public so that others, such as friends, family, other faculty and psychology students, can attend. The Thesis Conference provides an opportunity for you to gain experience in communicating your research in the manner used at scientific conferences and provides an opportunity for you to hear about the research conducted by your colleagues. Your Thesis Conference presentation is marked by your advisor and second reader and is worth 15% of your course grade. The marks assigned by your advisor and second reader will be averaged.

Completion of All Assignments

The assignments in this course are sequential and build upon each other. Accordingly, it is expected that students will complete each on time and in the proper sequence.

Late Penalties

All work will be submitted through Owl. Please note that all assignments must be completed by their due date. Assignments that are due by the start of a class meeting must be uploaded to Owl before the class meeting begins (i.e., by 8:30am).

There are no extensions of any due dates for any components of this course without formal accommodation.

Late penalties will be assessed for any course component not submitted on time. If you miss a deadline, ten percent (10%) of the worth of that assignment will be deducted for each day late, and if it is more than 5 days late it will not be accepted and a mark of zero (0%) will be assigned. Specifically:

For work due by 8:30am on a Tuesday that is submitted:

Anytime after 8:30am on Tuesday = -10%

Anytime Wednesday = -20%

Anytime Thursday = -30%

Anytime Friday = -40%

Anytime Saturday = -50%, not accepted beyond Saturday

For the final written thesis due by 4pm Wednesday, April 1, 2020:

After 4pm Wednesday and all day Thursday = -10%

Anytime Friday = -20%

Anytime Saturday = -30%

Anytime Sunday = -40%

Anytime the following Monday = -50%, not accepted beyond Monday

Academic Accommodation

For course components worth any amount of the total course grade, please see the Academic Policies and Regulations section at the end of this course outline or consult the Academic Calendar.

Course Content

Topics will be covered in the order listed and any dates listed are meant as a guideline.

Thesis students are expected to attend every course meeting.

Schedule of In-Person Meetings:

Class	Date	Description	Assignments Due
1	Sept 10	Welcome! Course overview, ethics discussion and instructions	
2	Sept 17	Participant recruitment, intro to SONA and Qualtrics. Bring any questions so far.	
3	Oct 8	How to write the Introduction, APA activity (bring your manual)	Ethics Protocol due by 8:30 AM
4	Nov 19	How to make your research proposal poster and prep blitz talk	Introduction due by 8:30 AM
5	Dec TBA	Research Proposal Poster Session (scheduled as an exam), location TBA	Proposal Poster and blitz talk

Break for Holidays

6	Jan 21	How to write you results section, any issues/questions that have arisen	
7	Mar 3	Writing the Discussion section and preparation of the final thesis document	[OPTIONAL] Preliminary Results Section due by 8:30am
8	Mar 24	How to present a conference talk, wrap-up	
	April 1	<i>NO CLASS MEETING</i>	Thesis due by 4pm
9	April TBA	Brescia Thesis Conference (scheduled as an exam), location TBA	Conference talk

Basic needs

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live and believes this may affect their performance in the course, is urged to contact the Brescia Student Life Centre (bucstudent.life@uwo.ca) for support. Furthermore, please notify me if you are comfortable in doing so. This will enable me to point you toward resources at Brescia that you may not be aware of (e.g., the Brescia Care Program).

Mental health resources

The Brescia Student Life Centre maintains a number of mental health resources you can access to get help for yourself or someone else. Wondering whether you should seek help for yourself? Read more here: <http://brescia.uwo.ca/life/mental-health-wellness/get-help/for-yourself/>. I can also help you tap into the Brescia Care Program if you are comfortable speaking to me.

Are you in crisis right now? Follow this link for a comprehensive list of contacts that can help:
<http://brescia.uwo.ca/life/mental-health-wellness/resources/crisis-contacts/>

2019-20 BRESCIA UNIVERSITY COLLEGE ACADEMIC POLICIES AND REGULATIONS

1. POLICY REGARDING ACADEMIC ACCOMMODATION

The complete policy regarding [Accommodation for Illness - Undergraduate Students](http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12) can be found at http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12.

Students who have long-term or chronic medical conditions which may impede their ability to complete academic responsibilities should seek Academic Accommodation through Student Accessibility Services (http://www.westerncalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory&SelectedCalendar=Live&ArchiveID=#Page_10).

Personal commitments (e.g., vacation flight bookings, work schedule) which conflict with a scheduled test, exam or course requirement are **not** grounds for academic accommodation.

Students who experience an illness or extenuating circumstance sufficiently severe to temporarily render them unable to meet academic requirements may submit a request for academic consideration through the following routes:

1. Submitting a **Self-Reported Absence** form provided that the conditions for submission are met;
2. For medical absences, submitting a **Student Medical Certificate (SMC)** signed by a licensed medical or mental health practitioner;
3. For non-medical absences, submitting **appropriate documentation** (e.g., obituary, police report, accident report, court order, etc.) to their Academic Advisor. Students are encouraged to contact their Academic Advisor to clarify what documentation is acceptable.

Requests for Academic Consideration Using the Self-Reported Absence Portal

Students who experience an unexpected illness or injury or an extenuating circumstance of 48 hours or less that is sufficiently severe to render them unable to meet academic requirements should self-declare using the online Self-Reported Absence portal. This option should be used in situations where the student expects to resume academic responsibilities within 48 hours. Note that the excused absence includes all courses and academic requirements within the up to 48 hours, it is not intended to provide an excused absence from a single course while students fulfill their academic responsibilities in other courses during that time.

The following conditions are in place for self-reporting of medical or extenuating circumstances:

1. Students will be allowed **a maximum of two self-reported absences** between September and April and one self-reported absence between May and August;
2. The duration of the absence will be for a maximum of 48 hours from the time the Self-Reported Absence form is completed through the online portal, or from 8:30 am the following morning if the form is submitted after 4:30 pm;
3. The excused absence will terminate prior to the end of the 48 hour period if the student undertakes significant academic responsibilities (writes a test, submits a paper) during that time;
4. Self-reported absences will **not** be allowed for scheduled final examinations; midterm examinations scheduled during the December examination period; or for final lab examinations scheduled during the final week of term;
5. Self-report absences may **not** be used for assessments worth more than 30% of any course;
6. Any absences in excess of 48 hours will require students to present a Student Medical Certificate (SMC), or appropriate documentation;
7. Students **must** communicate with their instructors **no later than 24** hours after the end of the period covered by the Self-Reported Absence form to clarify how they will fulfil the academic expectations they may have missed during the absence.

Request for Academic Consideration for a Medical Absence

When a student requests academic accommodation (e.g., extension of a deadline, a makeup exam) for work representing 10% or more of the student's overall grade in the course, it is the responsibility of the student to provide acceptable documentation to support a medical or compassionate claim. All such

requests for academic accommodation **must** be made through an Academic Advisor and include supporting documentation.

Academic accommodation for illness will be granted only if the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete their academic responsibilities. Minor ailments typically treated by over-the-counter medications will not normally be accommodated.

The following conditions apply for students seeking academic accommodation on medical grounds:

1. Students must submit their Student Medical Certificate (SMC) along with a request for relief specifying the nature of the accommodation being requested no later than two business days after the date specified for resuming responsibilities. An SMC can be downloaded from http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf ;
2. In cases where there might be an extended absence or serious issue, students should submit their documentation promptly and consult their Academic Advisor for advice during their recovery period;
3. Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, scheduled tests or examinations, and other academic requirements;
4. Students **must** communicate with their instructors **no later than 24 hours** after the end of the period covered by the SMC to clarify how they will fulfil the academic expectations they may have missed during the absence;
5. Appropriate academic accommodation will be determined by the Dean's Office/Academic Advisor in consultation with the course instructor(s). Academic accommodation may include extension of deadlines, waiver of attendance requirements, arranging Special Exams (make-ups), re-weighting course requirements, or granting late withdrawal without academic penalty.

The [full policy on requesting accommodation due to illness](http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12) can be viewed at:

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12

2. ACADEMIC CONCERNS

If you feel that you have a medical or personal challenge that is interfering with your work, contact your instructor and Academic Advisor as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. Retroactive requests for academic accommodation on medical or compassionate grounds are not normally considered.

If you think that you are too far behind to catch up or that your work load is not manageable, you should consult your Academic Advisor. If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines; please refer to the [Registrar's website](http://brescia.uwo.ca/academics/registrar-services/), <http://www.westerncalendar.uwo.ca/SessionalDates.cfm?SelectedCalendar=Live&ArchiveID=>.

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. *Note that dropping a course may affect OSAP eligibility and/or Entrance Scholarship eligibility.*

3. ABSENCES

Short Absences: If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

Extended Absences: If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work, and arrange academic accommodations if appropriate and warranted.

It is important to note that the Academic Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year or for too frequent absence from the class or laboratory (http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=5&SelectedCalendar=Live&ArchiveID=#SubHeading_68).

4. SCHOLASTIC OFFENCES

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence at: http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_20.

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences. Note that such offences include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. Students are advised to consult the section on Scholastic Discipline for Undergraduate Students in the Academic Calendar.

If you are in doubt about whether what you are doing is inappropriate or not, consult your instructor, the Academic Dean's Office, or the Registrar. A claim that "you didn't know it was wrong" is not accepted as an excuse.

The penalties for a student guilty of a scholastic offence (including plagiarism) include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

Computer-marked Tests/exams:

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating. Software currently in use to score computer-marked multiple-choice tests and exams performs a similarity review as part of standard exam analysis.

5. PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS

All appeals of a grade must be directed first to the course instructor. If the student is not satisfied with the decision of the course instructor, a written appeal is to be sent to the School Chair. If the response of the Chair is considered unsatisfactory to the student, they may then submit a written appeal to the Office of the Dean. If the student is not satisfied with the decision of the Dean, they may appeal to the Senate Review Board Academic (SRBA), if there are sufficient grounds for the appeal and if the matter falls within the jurisdiction of the SRBA. For information on academic appeals consult your Academic Advisor or see the Student Academic Appeals – Undergraduate in the Academic Calendar http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_14.

Note that final course marks are not official until the Academic Dean has reviewed and signed the final grade report for the course. If course marks deviate from acceptable and appropriate standards, the Academic Dean may require grades to be adjusted to align them with accepted grading practices.

6. PREREQUISITES

Unless you have either the prerequisites for a course or written special permission from the Dean to enroll in it, you will be removed from the course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisite(s).

7. SUPPORT

Support Services

The Brescia University College Registrar's website, with a link to Academic Advisors, is at <http://brescia.uwo.ca/academics/registrar-services/> . Students can access supports through Brescia's Student Life Centre (<http://brescia.uwo.ca/life/student-life/>) and Learning Skills Services at Western (<https://www.uwo.ca/sdc/learning/>)

Mental Health and Wellness

Students may experience a range of issues that can cause barriers to your learning, such as increased anxiety, feeling overwhelmed, feeling down or lost, difficulty concentrating and/or lack of motivation. Services are available to assist you with addressing these and other concerns you may be experiencing. You can obtain information about how to obtain help for yourself or others through **Mental Health & Wellness at Brescia** (<http://brescia.uwo.ca/life/mental-health-wellness/>) and **Health and Wellness at Western**, http://uwo.ca/health/mental_wellbeing/index.html.

Sexual Violence

All members of the Brescia University College community have a right to work and study in an environment that is free from any form of sexual violence. Brescia University College recognizes that the prevention of, and response to, Sexual Violence is of particular importance in the university environment. Sexual Violence is strictly prohibited and unacceptable and will not be tolerated. Brescia is committed to preventing Sexual Violence and creating a safe space for anyone in the Brescia community who has experienced Sexual Violence.

If you or someone you know has experienced any form of Sexual Violence, you may access resources at <http://brescia.uwo.ca/life/sexual-violence/>.

Portions of this document were taken from the Academic Calendar, the Handbook of Academic and Scholarship Policy and the Academic Handbook of Senate Regulations. This document is a summary of relevant regulations and does not supersede the academic policies and regulations of the Senate of the University of Western Ontario.
